

# The Licensing Court

## Application for a Licence by a Club

This form should be completed in conjunction with the Guidance Document available on the Court's Website

Please complete this form carefully and completely. Failure to do so may result in the refusal, or adjournment, of your application. Please use **BLOCK CAPITALS** or type where necessary.

*Type of Licence applied for (tick one box only)*

### **Type of Application**

☐ Transfer an existing licence

☐ Renew an existing licence

☐ Grant a new licence

### *Section A – Contact, Address and Premises*

**A1:** Name of Premises

**A2:** Postal Address

Postcode

**A3:** Telephone Number

**A4:** Email Address

**A5:** Have the premises had a Club Licence or Registration prior to this application?

Yes

☐

No

☐

**A6:** What is the rateable value of the premises?  
(if applicable)

**A7:** What is the name of the intended Responsible Person(s)?


### Section B - Entertainment

**B1:** Does your premises propose to permit entertainment to take place on the premises? Yes ☐ No ☐

**B2:** What form of entertainment will take place on the premises?

☐ Background music only

☐ Live music and singing (including amplified music)

☐ Dancing

☐ Amplified live music (Karaoke/Bands)

☐ Amplified music and singing (Disco)

☐ Other: e.g. Exotic Dancing/Adult Entertainment (specify below)

**B3:** During what days/times is entertainment permitted/proposed to be permitted?

### Section C - Children and Young Persons

**C1:** Do the premises allow/propose to allow persons under 16 years on the premises? Yes ☐ No ☐

**C2:** What days/times are persons under 16 years allowed/proposed to be allowed within the licensed areas?

### Section D - Normal Opening Hours

**D1:** What are the current/proposed opening hours for the sale/supply/consumption of liquor?

**D2:** Do the premises have a final door closing time? Yes ☐ No ☐

**If Yes, What Time?**

**E1:** Can you confirm this club is run by a committee elected by the Members?

Yes

☐

No

☐

**E2:** Are regular meetings held?

Yes

☐

No

☐

**E3:** Are the minutes of the meeting minuted?

Yes

☐

No

☐

**E4:** How many current members does the club have?

**E5:** What is the purpose of the club? (Please include a copy of the club constitution if appropriate)


**E6:** Has the function for which the club was established changed since the last grant of a licence or registration?

**If YES ; give details below:**


**E7:** Is liquor intended to be supplied to members on the premises otherwise than by or on behalf of the club?

Yes

☐

No

☐

**E8:** Are persons under the age of 18 permitted/ proposed to be permitted membership to the club?

Yes

☐

No

☐

**E9:** Are members permitted/proposed to be permitted to bring guests into the club premises?

Yes

☐

No

☐

**If YES ; please specify under which rule:**


**F1:** Name of Responsible Person

**F2:** Date Responsible Person entered onto Licensed Staff Register

Section G Disclosure

**The Isle of Man Licencing Forum Codes and Guidance Manual is available on the Court's Website and must be read -**

<http://www.courts.im>

I confirm that I have read and understand the contents of the above codes

Yes

☐

No

☐

I confirm that all Responsible Persons and staff members will follow the guidance of the above codes.

Yes

☐

No

☐

I confirm I have included : (all paperwork in duplicate)

Fee

☐

Club Rules

☐

Site Plan

☐

Site Management  
Plan

☐

I understand if this application is approved the contents of this form will be accepted by the courts as condition of the licence

Any undertaking given by the licence holder and accepted by the Court shall be endorsed on the licence.

The information contained within this form is correct.

Print Name

Position within the Club

Telephone number of applicant

Signed

Date

Send the original documents and one copy to:

The Chairman of the All Licencing Court

Summary Courts' Office

Isle of Man Courts of Justice

Deemsters Walk, Bucks Road

DOUGLAS, IM1 3AR

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