

The Licensing Court

Application for a Licence by a Club

This form should be completed in conjunction with the Guidance Document available on the Court's Website

Please complete this form carefully and completely. Failure to do so may result in the refusal, or adjournment, of your application. Please use **BLOCK CAPITALS** or type where necessary.

Type of Licence applied for (tick one box only)

Type of Application

Transfer an existing licence

Renew an existing licence

Grant a new licence

Section A – Contact, Address and Premises

A1: Name of Premises

A2: Postal Address

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Postcode

A3: Telephone Number

A4: Email Address

A5: Have the premises had a Club Licence or Registration prior to this application?

Yes

No

A6: What is the rateable value of the premises?
(if applicable)

A7: What is the name of the intended Responsible Person(s)?

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

B1: Can you confirm this club is run by a committee elected by the Members? Yes No

B2: Are regular meetings held? Yes No

B3: Are the minutes of the meeting minuted? Yes No

B4: How many current members does the club have?

B5: What is the purpose of the club? (Please include a copy of the club constitution if appropriate)

B6: Has the function for which the club was established changed since the last grant of a licence or registration?

If YES ; give details below:

B7: Is liquor intended to be supplied to members on the premises otherwise than by or on behalf of the club? Yes No

B8: Are persons under the age of 18 permitted/ proposed to be permitted membership to the club? Yes No

B9: Are members permitted/proposed to be permitted to bring guests into the club premises? Yes No

If YES ; please specify under which rule:

Section C Responsible Person

C1: Name of Responsible Person

C2: Date Responsible Person entered onto Licenced Staff Register

Section D Disclosure

The Isle of Man Licencing Forum Codes and Guidance Manual is available on the Court's Website and must be read -

<http://www.courts.im>

I confirm that I have read and understand the contents of the above codes

Yes No

I confirm that all Responsible Persons and staff members will follow the guidance of the above codes.

Yes No

I confirm I have included : (all paperwork in duplicate)

Fee

Club Rules

Site Plan

Site Management Plan

I understand if this application is approved the contents of this form will be accepted by the courts as condition of the licence

Any undertaking given by the licence holder and accepted by the Court shall be endorsed on the licence.

The information contained within this form is correct.

Print Name

Position within the Club

Telephone number of applicant

Signed

Date

Send the original documents and one copy to:

The Chairman of the All Licencing Court
Summary Courts' Office
Isle of Man Courts of Justice
Deemsters Walk, Bucks Road
DOUGLAS, IM1 3AR