

Appointments Commission

Minutes of the Meeting of the Appointments Commission (AC)

9 June 2020

Meeting held virtually via Microsoft Teams



Present:

Mr Alan Teare (Chair)	(AT)
Mrs Helen Booth	(HB)
Mr Anthony Charnley	(AC)
Ms Kim Corlett	(KC)
Mr Simon Jones	(SJ)

Secretary: Mrs Kate Hooson-Owen (KHO)

The meeting commenced at 09:30

227/20	<p>1. Minutes</p> <p>The minutes of the meetings held on 28 February 2020 which had been circulated prior to this meeting, were agreed, signed and approved for placing on the website.</p> <p style="text-align: right;"><i>Action: Secretary to place minutes on website</i></p>	KHO
228/20	<p>2. Proposed Tribunal structure and resourcing:</p> <p>The Commission noted correspondence from the Cabinet Office which stated all Programmes for Government were postponed due to Covid-19. It determined to write to the new Minister for Policy and Reform and congratulate him on his new post and invite him to meet with the Commission as soon as possible to discuss the current position of the working group and its work in relation to the structure and resourcing.</p> <p style="text-align: right;"><i>Action: Draft letter to Minister Harmer</i></p>	AT
229/20	<p>3. Order for removal of Tribunal Members:</p> <p>No further update was received by the Commission.</p>	
230/20	<p>4. Recruitment:</p> <p>a) Social Security Appeal Tribunal – The Commission agreed to leave the item on the agenda so that issues regarding difficulties in attracting applications for medical members can be raised with the Medical Director, and IOM Medical Society when health services return to normal following the Covid-19 pandemic.</p> <p>b) Employment and Equality Tribunal – The Commission noted the resignation of one of its members from the Tribunal. The vacancy will be considered along with the other vacant posts.</p> <p style="text-align: right;"><i>Action: Secretary to update vacancy list</i></p> <p>c) Charities Registration and Regulation Act 2019 – The Commission noted that it had received the Charities Tribunal Rules and determined to appoint a Chair and panel of members.</p> <p style="text-align: right;"><i>Action: Secretary to update vacancy list</i></p>	KHO

	<p>d) Health Services Consultative Committee – Following the resignation of 2 members the Commission determined to write to them to investigate their reasons for resigning from the committee. It then agreed to advertise the vacancies that had arisen in 3 local newspapers including the vacancies arising in early 2021.</p> <p style="text-align: right;">Action: Draft letter and place advertisement</p> <p>e) Health Services Independent Review Body/ Social Services Independent Review Body – The Commission noted it had not received a response from the Department. It determined to write to the Interim CEO.</p> <p style="text-align: right;">Action: Draft letter</p> <p>f) Recruitment to OFT Financial Services Adjudication Scheme – The Commission agreed to include the upcoming vacancies on the vacancy list and send the information pack to the Department for updating and consult the OFT regarding alternative acceptable professional credentials for the role of Senior Adjudicator, in accordance with the legislation giving authority to the Commission to appoint “persons appearing to it to be qualified by experience or otherwise to act under this Schedule in relation to financial services disputes”.</p> <p style="text-align: right;">Action: Update vacancy list and send information pack to department</p> <p>g) Recruitment schedule 2020/21 – The Commission agreed to add recruitment schedule for the next 18 months as an agenda item to be considered at its next meeting.</p> <p style="text-align: right;">Action: Add an agenda item</p> <p>h) Expression of interest template – A copy of the template email to be resent to Commission members for updating.</p> <p style="text-align: right;">Action: Send letter via email</p>	<p>KC / KHO</p> <p>HB</p> <p>KHO</p> <p>KHO</p> <p>KHO</p>
231/20	<p>5. Consideration of Index of Tribunals:</p> <p>The Commission noted the Index of Tribunals.</p>	
232/20	<p>6. Any other business</p> <p>There was no further business.</p>	
233/20	<p>7. Agree and sign off action points</p>	
	<p>The meeting concluded at 12:00</p> <p>Chair.......... Date........</p>	
	<p>Sessions claimed</p> <p>Five members attended Five sessions claimed</p>	